OFFICIAL ENDORSEMENT

**The undersigned:**

|  |  |
| --- | --- |
| Name of the Director  (Supervisor, Employer) |  |
| Institution |  |
| Address |  |
| Telephone |  |
| E-mail |  |
| **endorses the following staff member:** | |
| *Name of application candidate* |  |
| **as candidates for**  **2024 NCHA-ICCROM International Course on “Strategies and Tools for Collections Management”** | |
| **and gives them permission to attend the course as an official capacity building activity. The candidate’s present position will still be available to them after the course is over.** | |
| *Signature* |  |
| *Date* |  |
|  |  |
| *Stamp of institution (if available)* |  |